

HEAD OF STREETSCENE AND CITY SERVICES

Section 1: As Head of Service

To take all operational decisions in relation to:

- I. Environmental Services including
 - Waste disposal
 - Recycling and Sustainability
 - Green Services
 - Cremation Services
 - Refuse
 - Civil Contingencies
- II. Street Scene Services and Area Services, including:
 - Street works
 - Traffic and transport
 - Highways
 - Drainage
 - Road safety
 - Grounds maintenance
 - Street cleansing services
- III. Integrated Transport Services
- IV. Theatre and Arts Centre , Riverfront
- V. Sports and Leisure Trust including:
 - Business support
 - Catering services
 - Leisure operations and business development
 - Parks and outdoor recreation
 - Active community programmes.

Section 2: General delegations for Street Scene

- I. To enter into Section 38, 278 and 111 Agreements in connection with development affecting public highways.
- II. To determine Transport Grant submissions to the National Assembly.
- III. To determine traffic calming priority lists.
- IV. To approve the adoption of highways maintainable at public expense.
- V. To determine the siting of School Crossing Patrols.
- VI. To determine issues relating to the operation of the Transporter Bridge.
- VII. To determine street naming and numbering of properties.
- VIII. To determine any issues relating to bus shelters
- IX. To determine day to day operational issues relating to home to school transport.

Section3: Engineering and Construction

- i. To adopt roads and sewers where agreements exist under Sections 38 and 278 of the Highways Act 1980 and Section 18 of the Public Health Act 1936.
- ii. To adopt roads and sewers under Section 228 of the Highways Act 1980 and Section 17 of the Public Health Act 1936 where no Adoption Agreements exist.
- iii. To deal with applications under Section 152 of the Highways Act 1989 for consent to fix or place any overhead beams, rail, pipe, cable, wire or other similar apparatus over, along or across a highway.
- iv. To serve Notices under Section 134 of the Highways Act 1959 requiring the lopping of vegetation over highways and certain other roads and paths.
- v. Execute repairs to unadopted roads and rear access lanes in accordance with the provisions of Section 47 of the Public Health Act 1961 to prevent or remove danger to persons or vehicles with an annual cost limit of £10,000. Schemes of above £10,000 shall be determined by the Cabinet Member.
- vi. Approve terms for connections to Council sewers and the granting of any necessary easements on terms to be agreed by the Head of Law & Standards.
- vii. To make emergency and temporary prohibition Orders and Notices under Section 14 of the Road Traffic Regulation Act 1984, as amended.
- viii. To give instructions to issue notices under Section 184 of the Highways Act 1980 (which notify owners of premises that the Council intends to construct vehicle cross - over's and to recover the cost from the owners)
- ix. To issue certificates for payment in respect of highway construction or other engineering works.

Section 4: Statutory Appointments

To determine the statutory appointment of a person (to be known as the "Traffic Manager") to perform such tasks as the authority consider will assist them to perform their network management duty

Section 5: Traffic Orders

To determine and implement non - contested Traffic Orders. Orders which receive representations are to be determined by the Cabinet Member.

Section 6: Integrated Transport Services

To determine all operational matters relating to integrated transport services

Section 7: Statutory duty to the Council to secure the 'expeditious movement of traffic'

- I. To exercise the powers and duties of the Council in relation to Street Works conferred by Part III New Roads and Street Works Act 1991.
- II. To authorise officers so that they may issue Fixed Penalty Notices under section 95 of the New Roads and Street Works Act as amended by section 41 of the Traffic Management Act 2004.

Section 8: Gating of Certain Types of Highways

To determine in consultation with the Head of Law and Regulation the making of any Orders for the gating of any highways, including alleys.

Section 9: Reservoirs Act 1985

- To appoint a Supervision Engineering and an Inspection Engineer from the Welsh Office Panel to supervise, inspect and report appropriately as required by the Reservoirs Act 1985.
- To be responsible for carrying out the Council's duties under the Reservoirs Act 1985.

Section 10: Nominations to Contracts

To issue nominations to contracts subjected to the estimated costs being recorded and a report being made to the appropriate committee if the variation causes the tender sum to be exceeded by more than 10%.

Section 11: Waste management and Recycling

To determine all operational matters relating to Waste management and Recycling. All policy matters are to be determined by the Cabinet Member, cabinet or Council as appropriate.

Section 12: Litter Control Notices

To serve Street Litter Control Notices under Sections 93 and 94 of the Environmental Protection Act 1990.

Section 13: City Centre Management

To determine all operational matters relating to overall management of the City Centre, and the City Centre Rangers.

Section 14: Countryside and Footpaths

- I. To make orders for diversion and extinguishment of public rights of way under the Highways Act 1980.
- II. To service notices and take appropriate action under the enforcement provisions of the Highways Act 1980 where public rights of way are affected.
- III. To make orders concerning public rights of way under the Wildlife and Countryside Act 1981.
- IV. To act within the Council's powers and duties under the Countryside and Rights of Way Act 2000.

Section 15: Cremation Services

To determine all operational matters relating to the Gwent Crematorium. All policy matters are to be determined by the Gwent Cremation Joint Committee, Cabinet Member, Cabinet or Council as appropriate.

Section 16: Floral Displays

To determine the submission of applications for the entry of Newport and Caerleon in the annual "Wales in Bloom" Competition.

Section 17: Riverfront Theatre and Arts Centre

To determine all operational matters relating to the Theatre and Arts Centre. All policy matters are to be determined by the Cabinet Member, Cabinet or Council as appropriate.

Section 18: Sports and Leisure Trust

To determine all operational matters relating to the relationship with the Sport and Leisure Trust

Section 19: Customer Services and Benefits

- I. To determine operational issues in relation to the Council's Face to Face Centre and Contact Centre.
- II. To determine all operational issues relating to Housing and Council Tax Benefits

General

To determine matters relating to Human Resources, tenders, finance, land and buildings, operational plans and legal agreements relating to this service area and as contained in the general delegation of powers to all Heads of Service set out in Part 1 of this scheme of delegation